## MUNICIPAL CORPORATION OF GREATER MUMBAI

No. MGC/A/750 Date: 16/10/19

Sub :- Delay in handing over taking over of Amenities/ D.P. reservations.

It has been revealed that the Amenities/ D.P. reservations due to MCGM are not being taken over in stipulated time period. Exorbitant delay is seen to be occurred in actual handing over taking over of Amenities/ D.P. reservations. On various occasions, irrelevant queries are being raised and unnecessary inter departmental correspondence is being done. It is expected that irrelevant queries and inter departmental correspondence should be avoided and the amenities/ D. P. reservations as and when due to MCGM should be taken over in stipulated time period.

All the Ch. Engs., Dy. Ch. Engs., Asstt. Commissioners are hereby instructed to ensure timely handing over taking over of the amenities/ D. P. reservations due to MCGM. Any delay caused because of any irrelevant query or unnecessary correspondence shall be viewed seriously and salary of the concerned officer shall be deducted for causing any delay.

Municipal Commissioner

Randa

Ch.E. (D.P.)

All Dy.Ch.E. (D.P.)

All Dy.Ch.E. (B.P.)

All Asstt.Commissioner